

JOB APPLICATIONS WANTED

TITLE: **Assistant Day Camp Director**

LOCATION: **Cass Park Day Camp, Ithaca Youth Bureau**

SALARY: To be determined by experience

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

Fun in the sun! A summer job at the Ithaca Youth Bureau (IYB) is waiting for you! The IYB is committed to a work environment that is equitable, where each individual can thrive. The IYB provides youth from diverse backgrounds with the tools they need to build a successful life for themselves and change the world for the better. We believe that all citizens can be physically, mentally and spiritually healthy, as well as socially and civically engaged. We help prepare youth, from all backgrounds, to live successful lives as adults by providing a variety of recreation and youth development opportunities that will help youth develop to their full potential. The Assistant Day Camp Director will use their enthusiasm for children and families to supervise and support staff in developing camp activities that help all our campers ages 5-8 learn and grow at camp!

The mission of Cass Park Day Camp is to provide a safe, fun, cooperative environment for all campers and staff, with experiences that allow them to grow, foster individuality, and create a sense of belonging for all involved.

POSITION DESCRIPTION: The work involves responsibility for assisting the Camp Director with the daily administrative functions of a seven-week full day camp for 5-8 year olds at Cass Park. Camp programming includes: art, drama/theater, recreation/athletics, games, and swimming. Camp activities should be fun, safe, and engaging, while supporting campers in developing skills, making friends, increasing self-confidence, and building their capacity for empathy and inclusion.

The assistant camp director is responsible for daily camp program scheduling, supervision of camp staff, as well as implementation of policies, procedures, and the overall program. Other related duties may be required.

Minimum Qualifications: Graduation from a regionally accredited or New York State registered college or university with a 4-year degree in Education, Recreation or related field and previous administrative or supervisory experience (24 weeks) in camping and school age child-care program is preferred. Must be 21 years or older to apply.

Special Qualifications: Responding to Emergencies or equivalent certification preferred.

Work Schedule:

July 6th to August 20th, 2021 for 7-8 hours between 8:30 am to 5:30 pm. Some hours for program planning, hiring, and training of staff starting in early May. Camp staff training will be held from June 29th – July 1st.

Submit application as soon as possible to:

Ithaca Youth Bureau
c/o Yolanda
1 James L. Gibbs Drive
Ithaca, NY 14850

(607) 273-8364

Web site: <https://www.ithacayouthbureau.org/seasonal-employment.html>

The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

JOB APPLICATIONS WANTED

TITLE: **Assistant Day Camp Director**

LOCATION: **Stewart Park Day Camp, Ithaca Youth Bureau**

SALARY: To be determined by experience

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The mission of Stewart Park Day Camp is to provide a safe, fun, cooperative environment for all campers and staff, with experiences that allow them to grow, foster individuality, and create a sense of belonging for all involved.

POSITION DESCRIPTION: The work involves responsibility for assisting the Camp Director with the daily administrative functions of a seven-week full day camp for 8-14 year olds at Stewart Park. Camp programming includes: canoeing, sailing, archery, crafts, dancing, field games, drama, nature and swimming. Camp activities should be fun, safe, and engaging, while supporting campers in developing skills, making friends, increasing self-confidence, and building their capacity for empathy and inclusion.

The assistant camp director is responsible for daily camp program scheduling, supervision of camp staff, as well as implementation of policies, procedures, and the overall program. Other related duties may be required.

Minimum Qualifications: Graduation from a regionally accredited or New York State registered college or university with a 4-year degree in Education, Recreation, or related field and previous administrative or supervisory experience (24 weeks) in camping and school age child-care program is preferred. Must be 21years or older to apply.

Special Qualifications: Responding to Emergencies or equivalent certification preferred.

Work Schedule:

July 6th to August 20th, 2021 for 7-8 hours between 8:30 am to 5:30 pm. Some hours for program planning, hiring, and training of staff starting in early May. Camp staff training will be held from June 29th – July 1st.

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